

UINTAH MIDDLE SCHOOL  
COMMUNITY COUNCIL MEETING  
April 20, 2022

**ATTENDING:**

Sharon Shipton (Principal)  
Hannah Kunkel (Chairperson)  
Heather McKee (Member)  
Wes Taylor (Co-Chairperson)  
Evonne Guzzle (Teacher)  
Jeni Gudac (Counselor)

**ABSENT:**

Brandon Aycock (Member)  
Jennifer Anderson (Member)  
Jessica Christensen (Member)

**Opening**

The meeting was brought to order at 2:49pm by Hannah Kunkel.

**Approval of Minutes**

Hannah asked if everyone had read the minutes and if there were any corrections or changes that needed made. A motion was made by Evonne Guzzle to approve the minutes from last meeting as written. Heather McKee seconded the motion. Kunkel, McKee, Taylor, and Guzzle were in favor, none opposed.

**FACE (Family and Community Engagement)**

Hannah turned the time over to Jackie Colton. Mrs. Colton explained that the UMS will pilot **Partnerships for Middle School Success** program. (see attached) The aim of this pilot is to support middle schools in increasing student success, advancing school improvement efforts, and strengthening community partnerships. Vital to this project is to organize school-level **FACE Improvement Teams**. We need parents help to form focus groups that will meet next Wednesday 4/26/22. Council members attending all agreed to find 2 other people to join them on these groups.

**Budget Update**

Hannah turned the time over to Sharon Shipton to go over this years Trust Land and TSSA budgets. (see attached) The Trust Lands budget can have a 10% carryover. Mrs. Shipton explained which balances will be spent by the end of the school year and those that still need to be spent. There is still some professional development for some new teachers that need to be scheduled in the next few weeks.

### **Bylaws Review**

Mrs. Shipton reviewed the Community Council Bylaws and explained that according to our current Bylaws we have more members than there should be. This means that when we do our elections in August, we will only elect two members. Next year the council can choose to amend the Bylaws if they want to go back to the current number of members.

### **Counselor Items**

The time was turned over to Jeni Gudac for counselor items. Jeni told how this year is the counselor's 3-year review and how they are getting ready for it.

### **Patron Input**

Parents wanted to know if students will have lockers next year. There were concerns that the bags are too heavy and that students could potentially have things in their backpacks that they shouldn't. Students would have less access to those things if they had to keep them in a locker. Mrs. Shipton said there has been no decision made yet. Mrs. Shipton will be meeting with the other secondary principals to get feedback and make a decision together so all secondary schools are the same.

Wes Taylor wanted to know if any of the other members took the Stake Holder Survey. He thought it was too much. It was redundant and it took too much time. He won't do it for every child. The other parents on the committee agreed. Parents also wondered if there were any plans at UMS for a service project for Ukraine. There is nothing planned as of right now. Mrs. Shipton told about the service class that will be offered for students next year. It will focus on service and there will be many opportunities for service project like that.

Administration wanted the council to know that there will be a **Think Kindness** assembly next Friday 4/29/22 during 3<sup>rd</sup> Block. The shoe drive that UMS held was their biggest in history. They just got back from Tanzania and they want to present the school with a gift from Tanzania. There will also be information about volunteering on the next trip for anyone interested. There is a flyer about the assembly attached.

Heather McKee made a motion to adjourn at 4:05. Evonne Guzzle seconded the motion. Kunkel, McKee, Taylor, and Guzzle were in favor, none opposed.

## Partnerships for Middle School Success Pilot

The aim of this pilot is to support middle schools in increasing student success, advancing school improvement efforts, and strengthening community partnerships.

This pilot establishes substantive and consistent learning and networking opportunities with families, especially vulnerable families, promoting meaningful engagement. By participating in three key scaffolded family and community learning events during the school year, families and their children will have access to necessary information including:

- successfully navigating elementary-to-middle and middle-to-high school transitions;
- exploring careers based on interests and strengths;
- learning the important roles families play in education;
- home and school two-way communication and collaboration;
- supporting student well-being at home and in the community;
- exploring out-of-school enrichment opportunities and resources; and
- learning the effective use of parent portals to access grades, progress reports, and attendance records.

This pilot is structured and monitored in two phases: Phase 1 builds school readiness and Phase 2 is dedicated to implementation, which occurs in three continuous improvement cycles during the 2022-23 school year. The Utah State Board of Education is funding this pilot and anticipates sharing lessons learned with other Utah LEAs after the pilot is completed. Pilot schools will receive support from WestEd throughout the pilot initiative, with UEPC helping with needs assessment during the readiness phase (Phase 1) and formative and summative evaluation in Phase 2.

### Major Features

#### Strengthening Leadership Development

School leaders and their teams will increase their ability and confidence to implement research- and evidence-informed practices that are integrated into overall school improvement efforts by participating in professional learning, leadership coaching and work sessions, and engaging in three implementation and continuous improvement cycles.

#### Strengthening Family and Community Engagement (FACE)

With the support of educators and community partners, families will increase their ability, skills, and confidence to monitor and support their child's academic and socio-emotional learning by participating in three scaffolded family and community learning events during the school year. These events will also focus on promoting trusting relationships between educators and families to increase teaming and collaboration.

#### Developing School-Level Infrastructure

Vital to this project is to organize school-level **FACE Improvement Teams** focused on design, implementation, and success of the scaffolded family and community learning events each year, including identifying and removing barriers to family participation and engagement. By developing and sustaining these stakeholder teams — composed of school and district leaders, parent leaders, and community partners — the project will have representation, buy-in, and commitment from all in the school community.

# Trust Lands

<b>Budget Item</b>	<b>Amount</b>	<b>Spent</b>	<b>Balance</b>
Math Aide to full time w/benefits plus sub pay for PTO	42410.70	23483.77	18926.93
Teachers Teach Prep Time	14031.00	0.00	14031.00
Stipend Wages for Pre-Contract & Team Leaders	9150.00	6150.00	3000.00
Benefits for Prep Teaching & Stipends	6675.00	1894.13	4780.87
Instructional Coach to full time w/benefits	27534.70	14949.76	12584.94
Stipend w/benefits for Instructional Coach	737.47	737.47	0.00
Prof. Development/Travel	3504.00	0.00	3504.00
Carry Over not assigned	6035.93	0.00	6035.93
<b>Total:</b>	<b>110078.80</b>	<b>47215.13</b>	<b>62863.67</b>

# TSSA

<b>Budget Item</b>	<b>Amount</b>	<b>Spent</b>	<b>Balance</b>
Student Incentives/Rewards	7000.00	4387.72	2612.28
Subs for PD/Observations	525.00	525.00	0.00
Teachers Teaching Prep	26434.00	9703.74	16730.26
Teachers covering during prep	10000.00	2325.00	7675.00
Benefits/Deductions for prep coverage	10557.00	3928.18	6628.82
Intervention Aide	22579.00	0.00	22579.00
Prof. Development/Travel	6000.00	5133.02	866.98
Carryover not assigned	48352.92	0.00	48352.92
<b>Total:</b>	<b>131447.92</b>	<b>26002.66</b>	<b>105445.26</b>

## Rules of Order and Procedure

**To promote ethical behavior and civil discourse each council member shall:**

- Attend council meetings on time and prepared
- Make decisions with the needs of students as the main objective
- Listen to and value diverse opinions
- Be sure the opinions of those you represent are included in discussions
- Expect accountability and be prepared to be accountable
- Act with integrity

### **Rules of Procedure:**

All meetings are open to the public and the public is welcome to attend.

The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least one week in advance, will be posted on the school website and made available in the main office. The agenda will include the date, time and location of the meeting.

Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.

The council will prepare a timeline for the school year that includes due dates for all required reporting and other activities/tasks that the council agrees to assume or participate in. The timeline will assist in preparation of agendas to be sure the council accomplishes their work in a timely manner.

The council consists of the principal, one school employee who is elected in even years, and no school employee who is elected in odd years, and four parent members, half of whom are elected in even years and half in odd years (depending on availability of volunteers). In the event there is a tie vote in an election, the principal shall flip a coin to determine the outcome.

The chair conducts the meetings, makes assignments and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.

The council must have a quorum to vote. A quorum is equal to a majority of council members.

If a parent member is absent from two consecutive meetings, the chair may notify the member that if the member does not attend the next meeting, the council will consider the seat vacant and the remaining parent members may appoint a parent to fill the unexpired term.

The council must determine a procedure for a council member to disclose a conflict of interest if required by the local school board.

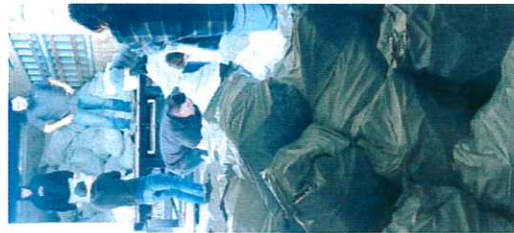
Meetings shall be conducted and action taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.



# Assembly Friday 3rd Block

For All Students!

## Think Kindness Shoe Drive



Parents/guardians are invited! We could not have done this without them!

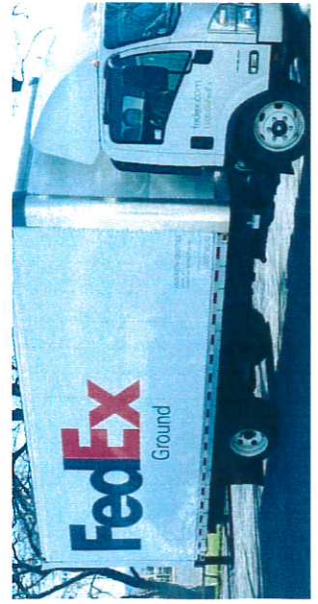
### CREATING FRIENDSHIPS

As always, a Think Kindness trip is about the kids. Creating relationships that will last even once we have departed. With the strong organization of Amani our volunteers will be able to keep in touch via email letters and FaceTime



Interested in possibly going to Africa on a Think Kindness trip? A Representative from Think Kindness will be here Friday after school. Come learn about it! 11:30 a.m. in the auditorium.

Loading the FedEx truck with our 5400+ shoes bound for Tanzania! Our school had one of the most successful shoes drives in Think Kindness HISTORY. WAHOO!



Off to Miami to ship to Africa!

### ARE YOU OUR NEXT VOLUNTEER?



Our school will be receiving a special gift from Tanzania!

On this past trip our team painted and cleaned up at a local school, did art projects and taught English lessons. They took a day trip to local villages to learn more about the culture of Tanzania.